



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING NOTICE:	Delaware Board of Funeral Services
DATE AND TIME:	Tuesday, October 30, 2012 at 10:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building

AGENDA
(Amended items are indicated by an asterisk*)

- 1.0 **CALL TO ORDER**
- 2.0 **REVIEW AND APPROVAL OF MINUTES**
 - 2.1 September 25, 2012
- 3.0 **PUBLIC HEARING** **10:15 p.m.** **Conclusion of Hearing**
Rules & Regulations Governing Continuing Education
- 4.0 **UNFINISHED BUSINESS**
 - 4.1 **FUNERAL ESTABLISHMENT INSPECTIONS – Submit Bill Next Legislative Session (no update)**
 - 4.1.1 Legislative Memo from DPR Director, James Collins
- 5.0 **NEW BUSINESS**
 - 5.1 **RATIFICATION OF LICENSURE - None**
 - 5.2 **REVIEW OF RESIDENT INTERN REPORTS - None**
 - 5.3 **REVIEW OF APPLICATIONS FOR LICENSURE - None**
 - 5.4 **REVIEW OF APPLICATIONS FOR CONTINUING EDUCATION APPROVAL – None**
 - 5.5 **2010-2012 CONTINUING EDUCATION AUDIT – REVIEW ORIGINAL AUDIT SUBMISSIONS**
 - 5.5.1 John M. Holloway
 - 5.5.2 Patricia A. Jolley
 - 5.5.3 Stephen L. Schaech
 - 5.5.4 Curtis S. Greer (DOB Exemption)
 - 5.5.5 Joseph S. Yasik
 - 5.5.6 Chad H. Chandler (Mr. Chandler recused from review and vote)
 - 5.5.7 Christopher W. Feryo
 - 5.5.8 Kelly A. Pepper
 - 5.5.9 Robert M. Timblin
 - 5.5.10 Lewis Donald McKnatt (DOB Exemption)
 - 5.5.11 William T. Harra, Jr. (Initial Licensure Period Exemption)

- 5.5.12 S. Keith Parsell
- 5.5.13 William D. Zwicharowski
- 5.5.14 Ellen F. Bochanski (Initial Licensure Period Exemption)
- 5.5.15 Christopher Schulze
- 5.5.16 Harvey C. Smith, Jr. (DOB Exemption)
- 5.5.17 Earl V. Nichols, Sr. (DOB Exemption)
- 5.5.18 Roman G. Coale
- 5.5.19 Bennie L. Smith
- 5.5.20 William Kirk Burbage

6.0 COMPLAINT UPDATES AND CONSENT AGREEMENTS

6.1 COMPLAINT UPDATES

- 6.1.1 Complaint 27-05-10 (Wright) Pending Hearing by DPR Hearing Officer
- 6.1.2 Complaint 27-17-12 New Complaint Assigned to Mr. Fletcher

6.2 CONSENT AGREEMENTS

- 6.2.1 Complaint 27-01-11 (Fletcher) Thomas Trader – Consider 2nd Proposed Consent Agmt.

7.0 OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

- 7.1 2013 Meeting Schedule

8.0 PUBLIC COMMENT

9.0 NEXT MEETING – Tuesday, December 11, 2012 at 10:00 a.m.

10.0 ADJOURNMENT

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date (excluding weekends and State holidays):

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

BOARD MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.